# Application for Employment

***Please fill out this application in its entirety. Incomplete applications will not be considered.***

# Soccer Enterprises, Inc.

**545 S. Consumers Avenue ▪ Palatine, IL 60074 ▪ Phone: (847) 394-9860 ▪** [**www.soccercitypalatine.com**](http://www.soccercitypalatine.com/)

*Equal access to programs, services and employment is available to all persons. Those applicants requiring a reasonable accommodation to the application and/or interview process should notify a representative of management.*

## General Information

Name

Last First Middle

Address

Street City State Zip Code

Primary Telephone # Other Telephone # Email Address

Position Applied For: Date of Application:

**Referral Source** (Please check the appropriate category and name the source.)

Advertisement  Employee Referral

Company Website  Other

Are you under the age of 18?  Yes  No Are you willing to relocate?  Yes  No

If not, your employment will be subject to verification that you meet

state/federal minimum age requirements for the type of work you are applying for and have to obtain a work permit.

Are you willing to travel if the job requires it?  Yes  No Are you willing to work overtime?  Yes  No

Have you submitted an application before?  Yes  No Do any of your friends or relatives work at the company? If yes, give date(s) and position(s):  Yes  No If yes, list name and relationship.

Have you ever been employed here before? Yes No Are you able to perform the essential functions of the job for

which you are applying, either with or without reasonable

If yes, give dates:

Are you legally eligible for employment in this country?  Yes  No

accommodations?  Yes  No

If necessary, please describe what type(s) of accommodations you contend you need:

Type of employment desired: What is your desired salary range or hourly rate of pay?

 Full Time  Part Time  Internship  Temporary $ Per

Date you are available to begin work:

## Employment History

Starting with your most recent employer, provide the following information

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Employer | | Telephone # | |  | Month/Year |  | Month/Year |
| Dates Employed: |  | to |  |
| Street |  | City | State | |  |  |  |
| Starting Job Title |  |  | Ending Job Title | |  |  |  |
| Immediate supervisor and title (for most recent position held) | | | | | | | |
| Why did you leave? | | | | | | | |
| May we contact this reference? | Yes | No |  | |  |  |  |
| Summarize the type of work performed and job responsibilities. | | | | | | | |
| What did you like most about your position? | | | | | | | |
| What were the things you like least about the position? | | | | | | | |
| Employer | | Telephone # | |  | Month/Year |  | Month/Year |
| Dates Employed: |  | to |  |
| Street |  | City | State | |  |  |  |
| Starting Job Title | | | Ending Job Title | | | | |
| Immediate supervisor and title (for most recent position held) | | | | | | | |
| Why did you leave? | | | | | | | |
| May we contact this reference? | Yes | No |  | |  |  |  |
| Summarize the type of work performed and job responsibilities. | | | | | | | |
| What did you like most about your position? | | | | | | | |
| What were the things you like least about the position? | | | | | | | |
| Employer | | Telephone # | |  | Month/Year |  | Month/Year |
| Dates Employed: |  | to |  |
| Street |  | City | State | |  |  |  |
| Starting Job Title | | | Ending Job Title | | | | |
| Why did you leave? | | | | | | | |
| Summarize the type of work performed and job responsibilities. | | | | | | | |
| What did you like most about your position? | | | | | | | |
| What were the things you like least about the position? | | | | | | | |

**Employment History (Continued)**

Explain any gaps in your employment, other than those due to personal illness, injury or disability.

If not addressed on previous pages, have you ever been fired or asked to resign from a job?  Yes  No If yes, please explain:

## Skills and Qualifications

Summarize any special training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying.

List any computer and/or software skills and years of experience you have.

## Education

Indicate the highest grade you have completed:

☐1 ☐ 2 ☐ 3 ☐ 4 ☐5 ☐ 6 ☐7 ☐ 8 High School ☐ 1 ☐2 ☐ 3 ☐ 4 College ☐ 1 ☐ 2 ☐ 3 ☐ 4

High School Attended College/University Attended Major GPA Graduate School Attended Major GPA Technical/Vocational School Major GPA

## References

Provide names and telephone numbers of three business/work references who are *not* related to you and are not previous supervisors as that information was provided in your Employment History. If you do not have three business references, please list three school or personal references who are *not* related to you.

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Relationship | Number of Years Known | Company |
| Occupation | Email Address | | Telephone Number |
| Name | Relationship | Number of Years Known | Company |
| Occupation | Email Address |  | Telephone Number |

## Related Information

To what job-related organizations (professional, trade, etc.) do you belong?

Exclude memberships that would reveal race, color, religion, sex, national origin, citizenship, age, mental or physical disability, veteran/reserve national guard or any other similarly protected status.

List special accomplishments, publications, awards, etc.

Exclude those that would reveal race, color, religion, sex, national origin, citizenship, age, mental or physical disability, veteran/reserve national guard or any other similarly protected status.

Have you ever written instructions or directions to be followed by employees or customers?  Yes  No If yes, please explain:

Is there any other job-related information you want us to know about you?

## Applicant Statement

I hereby certify that the facts set forth in the above Application for Employment are true and complete to the best of my knowledge. I understand that, if employed, I will be required to provide evidence of my right to work in this country. I understand that, if employed, falsified statements on this Application shall result in my dismissal. I understand also, that if employed, I am required to abide by all of the rules and regulations of the Company. I hereby authorize Soccer Enterprises, Inc. to make any investigation of my personal and occupational history. This Application is not a Contract of Employment and does not supply any of the terms of a Contract of Employment. If employed, I understand that my employment is at-will and can be terminated, with or without notice, and with or without cause at any time at the option of either the Company or myself.

Any offer of employment I may receive from Soccer Enterprises, Inc. is contingent upon my successful completion of the Company’s pre-employment screening process. I expressly authorize without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities, and education institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

**DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT**

I understand that I have fully read, understand and accept all terms of the foregoing Applicant Statement.

**Signature of Applicant**  **Date**