

NISL Club & Conference Team-to-Team Rescheduling of Matches

- 1. Chat with Opponents in GotSport
 - 2. Check with your Club
 - 3. Submit Rescheduled Game

NISL Club and Conference seasons have a "preseason reschedule window" that allow for teams to change match dates after the NISL Club and Conference schedule is released. This process also applies to communicating a field change or cancellation due to weather during the season.

The deadline to reschedule games for the Fall 2025 season is Aug 25, 2025!

After this point reschedules can only take place for weather or other emergency issues brought to our attention by our member clubs (flooding, field damage, etc.). Please note that the ability to reschedule a game or edit any game details in GotSoccer will disable 7 days prior to kickoff.

It is expected that clubs will arrange for substitute coaches and club pass players as needed to ensure matches can be played as scheduled.

The process to reschedule a match during the reschedule window, or during regular season due to weather cancellation, is as follows

(completed in order)

1) Communicate with opponent and coordinate the new date/time/location for the rescheduled match.

It is very important that this correspondence happens within GotSport chat for the specific match. This ensures that all team contacts receive the information and allows NISL to provide support if necessary. Having access to the entire communication thread is very helpful in these circumstances.

How to Communicate ("Chat") with Opponents in GotSport

- **With each chat message, an automatic email will be sent to all team contacts **
- 2) The **home team** will then need to secure field availability from their club to ensure that there is field availability for the date on which you are trying to reschedule.



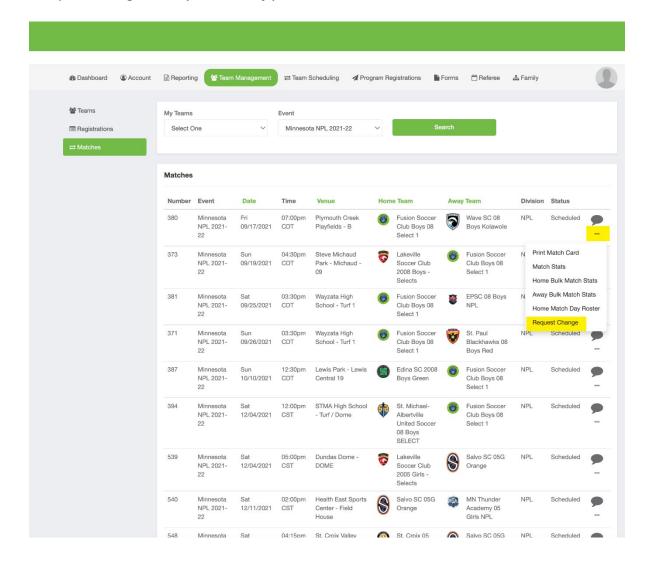
3) Once teams have communicated via the "Chat" above and a date/time/location is agreed upon, the **home team** submits a "Request" via GotSport with details of the new date/time/location.

Do not submit the "Request" until the home club has confirmed field availability AND the opponent has agreed to the new date/time via chat.

How to submit a reschedule request as the Home Team:

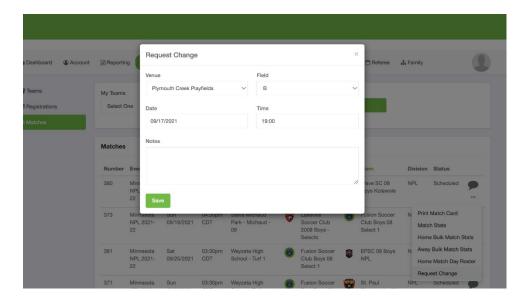
From the Dashboard, select "Team Management", "Matches", and select appropriate filters, if necessary.

Click on the three dots next to the game in question, and select "Request Change". NOTE: "request Change" is only available if you are the Home Team.

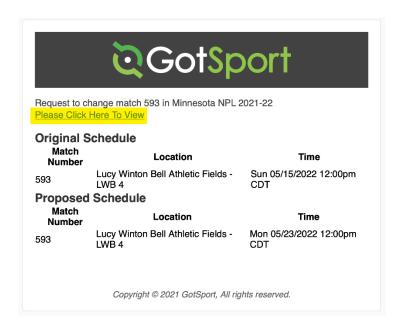




Enter the agreed upon details and click "Save".



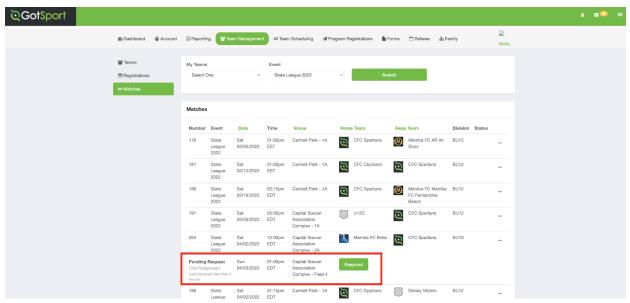
This will trigger an email to the away team to approve this reschedule.



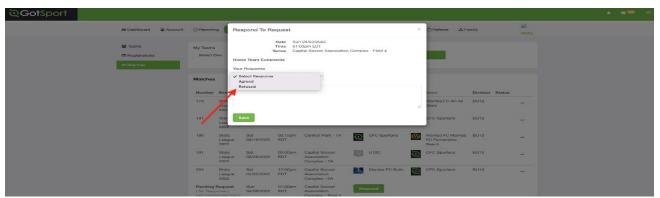


How to respond to reschedule request as the Away Team:

The away team will then see the "pending" request on their list of matches and have the option to respond by clicking on "Respond"



The two response options will be "Agreed" or "Refused".



2) If "Agreed", the rescheduled game updates in the master schedule and both home team and away team will receive an email confirmation.

Upon approval, the home referee assignor and home field coordinator will also receive the details via email. Home teams are still responsible for contacting the referee assignor to ensure they've received the updated game details.