



Club & Conference Pre-Season Scheduling

Updated for Fall 2025

Pre-Season Scheduling of Club & Conference Matches – Through Aug 25, 2025

The Fall 2025 Club and Conference season has a “scheduling window” that allows for teams to enter game details (location/kickoff time) and, if needed, to change match dates after the schedule is first released to teams. This is a 7-day period over which teams and clubs are expected to do their best to work together to meet each other’s needs.

- If neither team requests to change the originally scheduled game date during the Scheduling Window, the Home Team should use the **Self-Scheduler** to enter the kick-off time and location.
- If a team wishes to change the game date during the Scheduling Window, they should start a **Chat** with their opponent to discuss a new date/time/location. All teams are required to monitor the **Chat** and to reply in a timely manner.
 - Once teams are in agreement Requests may be initiated by either home or away team, and the with both teams and home club being involved in approving the final details.
- It is expected that requests will be started in a timely manner and not left until the last minute to give clubs plenty of opportunity to rearrange schedules and arrange for additional fields as needed.
- Requests not resolved before the deadline will be expected to be played on the originally scheduled day.
- Process walkthrough for coaches/managers can be [found here](#).



NISL RESCHEDULE PROCESS

1 Initiate Reschedule

Teams communicate in Gotsport about the need to reschedule and possible date options

2 Home Team Check Field Availability

The Home team checks with their club field scheduler about field availability on the date(s) discussed

3 Check Back With Opponent

Loop back with away team via GotSport chat to confirm new match details: date/time/location

4 Initiate Reschedule

Teams communicate with each other in Gotsport about the need to reschedule and possible date options



In-Season Rescheduling of Club & Conference Matches

The deadline to reschedule games for the Fall 2025 season is August 25, 2025!

After this point NISL expects that reschedules should only take place for weather or other emergency issues brought to our attention by our member clubs (flooding, field damage, etc.).

It is expected that clubs will arrange for substitute coaches and club pass players as needed to ensure matches can be played as scheduled.

All requests will utilize the same match change request pathway as is used during team-to-team preseason rescheduling above. The following are approved reasons for in-season reschedule requests. *Please note that the ability to reschedule a game or edit any game details in GotSoccer will disable 7 days prior to kickoff.*

- Field changes or match time adjustments requested by clubs as final schedule is reconciled after the reschedule window closes, or due to changes to field availability during the season.
 - These tend to be longer-scope and not urgent. Example: You club has found out on May 1st that it no longer has access to the East field on May 30th and needs to move those matches to the West field.
 - The impacted teams should follow the submit a match change request with the updated field/time information, noting “FIELD/TIME CHANGE ONLY” in the notes. (club admins may do this directly if they are assigned to the team)
 - Home team is responsible for notifying field and referee assignors
- Field closures resulting from damage, flooding, etc.
 - These tend to be more urgent requests, impacting games that day or in the coming days
 - Notify your team managers and coaches, have them contact the opposing team through GotSport chat. [Club Admins may access match chat directly using the process HERE.](#)
 - IF A SAME-DAY CLOSURE, make sure that message is quickly acknowledged or follow up directly with a phone call or text using the contact information found in the match chat interface to make sure the information is received.
 - Notify your referee assignors.
 - Have your teams submit a change request via the usual pathway once new details have been obtained, inputting pertinent closure details.
 - BEST PRACTICE: Clubs should develop the expectation with their facility partners that field issues need to be communicated by an agreed upon time to allow for effective notification of all parties.
 - BEST PRACTICE: It is also strongly suggested that field coordinators proactively contact venues well ahead of time if conditions put availability in doubt.
- Weather-related match cancellations and rescheduling.



- These are almost always same-day occurrences, please make sure your team staff are familiar with [NISL Weather Policies, found in the Competition Rules](#).
- NISL's expectation is that all parties will strive to identify potential weather impacts as early as possible so teams can plan accordingly. All other weather impacts will be handled at the field collaboratively by referees and team coaches.
- Weather impacts identified ahead of time would follow the process above noted for field closures, noting WEATHER RESCHEDULE in the request notes.
- Matches cancelled at the field due to weather will follow the in-season team-to-team reschedule process, noting WEATHER RESCHEDULE in the request notes.
- NOTE: Referees have the final say as to whether conditions are safe for play at time of kickoff.
- NOTE: Matches that are called past half-time are considered complete and do not need to be rescheduled.

Aside from those circumstances, it is expected that teams and clubs will make every effort to play the schedule as it stands, arranging for substitute coaches and club pass players as needed to ensure matches can be played as scheduled. If a team is unable to play at the scheduled time for any other reason, it may be ruled as a forfeit.

Should unusual circumstances arise that club administration would like considered, please reach out to the NISL office.