



## **Northern Illinois Soccer League**

### **DOC and Administrator Meeting Notes**

**March 13<sup>th</sup>, 2019**

#### **Scheduling Games**

- Collaborative Scheduler is now open
- N.I.S.L. will not be holding a scheduling meeting prior to Spring season
- Set locations for your home games as soon as possible
- Contact Melissa Wegener if you need additional contact information
- If you need to change the week that a game is played BE SURE to confirm with opposing team prior to making change
- Games will be sent over to referee assignors Friday afternoon. Set as many games as possible by noon on Friday, March 15<sup>th</sup>
- Games may be scheduled to be played before official start of the season if both teams agree
- Collaborative Scheduler will lock 5 days prior to the date/time of scheduled game
- Club requesting a change will be charged late change fee for any changes that the league needs to update within 5 days
- Final weekend of games will be weekend of June 15<sup>th</sup>-16<sup>th</sup>

#### **Locations**

- Locations information must be managed by admin
- Confirm that all home games are set to correct game location
- Opposing team and referees require this information

#### **Admin Access vs Coach Access**

- Only those with administrative logins will have the ability to access the collaborative scheduler and make changes to home games
- Coaches are able to print game day rosters and view schedules for all teams they are assigned to
- Club Administrator controls the admin access of each user

## **NISL Communications**

- Keep Board of Directors updated to receive all league communications
- Make sure all teams have accurate coach / team manager listed and primary contact accurate
- Add Following Addresses as Safe Senders:
  - Melissa@chicagosoccer.com
  - Support@Stacksports.com
  - info@nisl.info

## **Primary Contact Information**

- Confirm that Primary Contact for each team is up to date in US Soccer Connect
- Communication
- Primary Contact Information can be found on game day roster
- For last minute game changes or rescheduling due to Act of God circumstance be sure to call and text opposing team as well as referee assignor as soon as possible
- Do NOT use email for last minute communications

## **Player Approvals**

- Following must be completed for league to approve players:
  - Birth Certificate / ID Loaded
  - Photo Loaded
  - Assigned to a Team
  - Do not wait until game day to load players to avoid delays with approvals

## **Game Day**

- Bring two copies of your game day roster
- One copy for referee
- One copy for opposing team
- Player Passes are not required as long as game roster is complete
- Home team is responsible for payment of A/Rs at the time of each game

## **Referee Information**

- Assignor will schedule center referee
- Assistant referees are required for 13U and older and will be assigned accordingly
- Home team is required to pay the A/Rs at each game
- Notify assignors of any games changes within two weeks of game
- If you have a late game change, confirm your assignor will be able to provide referees
- Address any questions or concerns regarding referees with your assignor

## **Chicago Cup**

- 3<sup>rd</sup> round games have been created in US Soccer Connect
- Use Collaborative Scheduler to arrange games
- Leagues → F2018 – BOYS – 05 – CHICAGO CUP
- Use the email button to contact opposing team to schedule
- Contact Melissa Wegener with any issues concerning the tournament
- Games may be scheduled before season begins on April 13<sup>th</sup>
- Round 3 must be played by April 21<sup>st</sup>
- Round 4 (Semi-Finals) must be played by May 19<sup>th</sup>
- Finals will be held at Olympic Park in Schaumburg on Saturday, June 22<sup>nd</sup>
  - All referees will be provided
  - Trophies and medals will be awarded to all finalists

## **US Soccer Connect Training**

- New clubs must set up a training session
- Additional Administrator training available upon request
- On-site training available for administrators and coaches
- Video tutorials available on the NISL website
- US Soccer Connect

## **Housekeeping**

- If you need player or coach passes email Melissa Wegener so we can print and have ready for you
- For any that were requested to be printed for today they are in the hallway
- If you need to make a payment, you can do so today with Philip
- If you have any requests for me, please send me an email
- If you have a 2011 or 2005 team you would like to add for spring, contact Philip after the meeting

## **Need Help?**

- US Soccer Connect Assistance, Chicago Cup, Scheduling
  - Melissa Wegener: melissa@chicagosoccer.com
- Coaching Education, Premier League, and PDP Information
  - Brendan Eitz: eitz@chicagosoccer.com
- Payment Information
  - Philip Richardson: philip@chicagosoccer.com
- Referees and Assignors
  - Eliu Orozco: eliu@chicagosoccer.com

**Coaching Education  
National Premier League  
US Club – id<sup>2</sup> Program**

Brendan Eitz

NISL Technical Director

**9 v 9 – USSF Grassroots Coaching Module**

**Location:**

**Des Plaines Park District -Prairie Lakes Community Center**

515 E. Thacker St.

Des Plaines, IL 60018

**Course:** 9 v 9

**Date:** April 9, 2019

Time: 5:30pm – 9:30pm

Cost: \$100

Contact Brendan Eitz for more information

**11 v 11 – USSF Grassroots Coaching Module**

**Location:**

**Schwaben Athletic Club**

301 N Weiland Rd

Buffalo Grove, IL 60089

Course: 11 v 11

Date: July 20, 2019

Cost: \$100

Contact Brendan Eitz for more information

**NEW THIS FALL!**

**12U – 2008 Premier League – Fall 2019**

The N.I.S.L. will offer a Premier league for 12U teams

**North location**

- Boys 2008 (9v9)
- Girls 2008 (9v9)

**South location**

- Boys 2008 (9v9)
- Girls 2008 (9v9)

**SafeSport Certification**

US Center for SafeSport is an organization committed to ending all forms of abuse in sport

The SafeSport training course covers the following topics in-depth:

- Mandatory Reporting of Abuse
- Sexual Misconduct Awareness Education
- Emotional and Physical Misconduct
- Coaches are required to complete certification
- Link to training is available on NISL website under Coach Education
- Certificate can be uploaded through coach's US Soccer Connect

**Have a great playing season!**